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## UNITED WAY OF LEWIS COUNTY 2019 COMMUNITY IMPACT REPORT

Reporting for:

\_\_\_\_\_ July 1, 2019 – December 31, 2019 **(Due January 30, 2020)**

\_\_\_\_\_ January 1, 2020 – June 30, 2020 **(Due July 30, 2020)**

Agency Name:

Program Name:

Person Completing Report:

Title:

Phone:

Email:

*Please answer the following questions as they relate to the grant awarded to your agency by United Way of Lewis County.*

1. Describe the target population:
2. Describe how the funds were used:
3. How many unduplicated individuals were served? Was this more or less than anticipated? Why?

4. Were there any changes to the type or level of service to your program. If yes, please explain.
  
5. Discuss any partnerships or collaborations your agency has utilized to serve your clients.
  
6. Did your agency experience any significant changes in your program budget previously submitted to United Way? Please Explain.
  
7. In the last six months, has your agency encountered any barriers to the success of your program or observed any unintended outcomes (positive or negative)? If yes, please explain.
  
8. Can United Way of Lewis County help you promote any upcoming programs or services that you are providing in/for Lewis County?
  
9. Please complete the program financial report (below) or attach your own program budget form for the 6 months you are reporting on.

**United Way's release of subsequent payments and/or future funding is conditional upon the receipt, review and approval of the required Community Impact Reports by the listed due dates. The approval of the report is based on the agency's ability to achieve the outcomes and follow the budget as stated in the original Community Impact Application. The required reporting form is posted on the United Way of Lewis County website, [www.lewiscountyuw.com](http://www.lewiscountyuw.com). It is the grantee's responsibility to turn in the report by the required due dates.**

**This report is due twice:**

- 1) January 30, 2020** (for the period July 1, 2019 – December 31, 2019)
  
- 2) July 30, 2020** (for the period January 1, 2020 – June 30, 2020)

Authorized Signature	Date
Printed Name, Title	Phone

# SIX-MONTH FINANCIAL REPORT

## United Way of Lewis County

### COMPLETE FORM FOR EACH FUNDED PROGRAM

Line Items**	Proposed Program Budget	6-month Actual
<b>INCOME:</b>		
United Way of Lewis County		
Other United Ways		
Individuals/Corporations		
Special Events		
Grants		
Membership Dues		
Program Income		
Investment Income		
Other Miscellaneous Income*		
<b>TOTAL INCOME</b>		
<b>EXPENSES:</b>		
Salaries		
Employee Benefits		
Payroll Taxes, etc.		
Professional Fees		
Insurances (D & O/Liability/Occupancy)		
Rent/Maintenance		
Utilities		
Telephones		
Specific Assistance to Individuals		
Special Events		
Travel & Transportation		
Supplies		
Postage		
Equipment Rental/Maintenance		
Promotional/ Printing		
Conference/Continuing Education/Meetings		
Membership Dues		
Other Miscellaneous Expenses*		
<b>TOTAL EXPENSES</b>		

\*Please explain these line items on a separate sheet of paper

\*\*These line items are for suggestive purpose only; please change these items to best explain your program and what it will take to operate